

**DUMFRIES TOWN COUNCIL
WORK SESSION
TUESDAY, MARCH 16, 2010
7:00 PM**

Present: Mayor Yohey, Vice-Mayor Washington, Council Lady West, Councilman Toney, Council Lady Cornell, Council Lady Barr Councilman Brewer

Also Present: Kim Alexander, Town Manager; Kristi Caturano, Town Attorney; Cathy Holtzlander, Assistant Town Manager; Greg Tkac, Director of Public Works; Retta Ladd, Treasurer; Donna Johnson, Town Clerk; 5 citizens

Absent: Chief Johnson, Yolanda Hipski, Director of Community Development

Mayor Yohey called the meeting to order at 7:00 PM. Ms. Alexander amended the agenda to include a Closed Session under Virginia Code §2.2-3707 under Virginia Code §2.2-3711 A.1 Personnel, and A.6 Contract Negotiations. Ms. Alexander said this would be item number 6 on the agenda and she would also like discuss item 5 in the Closed Session.

Boards & Commissions/Committee/Staff/Town Attorney Reports

Architectural Review Board

No report

Planning Commission

No report

Board of Zoning Appeals

No report

Historic Dumfries

Claudia Smith presented the report for Historic Dumfries. She said they are presently hiring at the museum and she was not only amazed at the number of applications they had received but at the qualifications that the applicants possessed. She said they would like someone that could handle communications, the newsletter, give tours and fill in where necessary. She also stated they were hiring a part-time bookkeeper for a few hours a week.

On April 17th HDV is putting together a pasta dinner and a silent auction at the Montclair Country Club. The tickets are \$20.00 a person and can be obtained at the museum or from her, Gary or Nancy West, or from Mayor Yohey.

Mrs. Smith said on May 8th, they would be celebrating Charter Day. This year was going to be different and the event would have an 18th century theme.

Mrs. Smith said she would like to take this opportunity to thank Tuck and Hugo for all of their hard work in fixing up the park. She said they had worked very hard and have certainly been an asset.

Treasurer's Report

Schedule of Receipts and Expenditures **For the Month of February, 2010**

Old Balance	\$ 439,352.30
Plus Receipts	324,911.23
Minus Transfer of Funds From General Checking to Payroll for February, 2010	100,621.60
Minus Elect Transfer	
- FICA	21,192.98
- FWT	14,341.39
Minus Expenditures	105,479.61
NEW BALANCE	\$ 522,627.95

Mayor Yohey said the Town had come a long way since October 6th. He wanted to know where the Town was financially.

Ms. Alexander said we could possibly transfer money back into investments but we have a bond payment to make this month. She said two months ago we had enough money to take us through August. She said she would prefer to discuss this with Retta before she made a statement as to how far we could go with this money right now.

Ms. Barr wanted to know when we would come up with giving the citizens a discount for paying their taxes for a full year at one time. Mrs. Ladd said this would require a change in the ordinance.

Town Attorney's Report

Ms. Caturano went over the following items she had worked on since the last meeting. These were on the report that she had submitted to the members of Council:

- Zoning issues in Residential Districts – Research and drafting of potential Text amendments to the residential zoning districts within the town have been ongoing.
- Reviewed request, agreement, and plan from AT&T to alter the current antenna at the tower on Canal Road.
- Attended court on March 4, 2010 regarding sanitation collections. The case was continued to April 15, 2010 for payment to be made.
- Made court appearances on criminal prosecutions in Juvenile, General District, and Circuit Court. She filed motions, received discovery requests, and filed responses.
- Assisted the Town Manager and other staff with various questions and issues that came up on a day to day basis.
- Sat in and participated in various meetings
- Prepared document for the Circuit Court for the appointment of Linda Frye and Pat O'Flinn as Special Conservators of the Peace.
- Assisted the Town Manager with various personnel issues.
- Prepared the contract for the purchase of the police dog that is retiring. The detective that has trained and cared for the dog during his tenure with the Police Department is to purchase the dog.

Ms. Caturano answered questions about the role of the Special Conservators of the Peace and stated that this role should create additional revenue for the Town.

Ms. Barr said these positions came out of Council's frustration and she is glad to see that staff is moving forward.

Consider Approval of Proclamation for Sexual Assault Awareness Month

Mrs. West made a motion to approve the proclamation with a second by Mrs. Cornell. Ayes: Washington, West, Toney, Cornell, Barr, Brewer, Yohey. Motion carried.

Consider Town Summer Internship Program

Mrs. Holtzlander explained how she had developed and implemented the Town's first Summer Youth Internship program last summer. Several applications were received but only three candidates met the qualifications and only two students were available to accept the opportunity.

Mrs. Holtzlander also stated as witnessed through the feedback surveys submitted by the students, the program helped them gain a greater awareness of public service and even inspired one student to remain actively involved with our police department through their Student Community Service Program.

Due to the time constraints Mrs. Holtzlander was asking for Council's support and funding prior to the Town's actual FY11 budget deliberation process. The approximate cost associated with four eligible students participating will be \$6,500.00

Mr. Brewer made a motion to support the program and funding with a second by Mr. Washington. Ayes: Brewer, Barr, Cornell, Toney, West, Washington, Yohey. Motion carried.

Consider Town Multicultural Festival

Mrs. Holtzlander explained what the Dumfries Multicultural Festival would consist of. She would like to encompass all aspects of the community by providing a venue that celebrates the rich diversity of the Town. She would like to host this July 24, 2010. This festival would be in addition to the other programs/events that the Town currently hosts. She stated that her hope is to include a variety of artists, dance troop performers, and musicians to provide entertainment throughout the afternoon. The event would be open to the public and would be held at Merchant Park.

She said again, she is seeking approval prior to the Town's budget deliberation process to factor time for the planning and implementation of a new program. The approximate cost for this program would be \$3,000.00.

Mr. Toney said he thought this was a great idea. The Mayor said food would definitely not be a problem for this event.

Mr. Toney also said he had a question about the zoning Ms. Caturano referred to in her report earlier.

Ms. Caturano said all she was doing was looking to update the uses in the residential area. She also said that Ms. Hipski is planning to take this to the Planning Commission at their next meeting.

Closed Session

Mrs. West made a motion to enter closed session citing Virginia Code §2.2-3707 under Virginia Code §22-3711 A-1 Personnel and A-6 Contract Negotiations. Her motion was seconded by Mrs. Cornell. Ayes: Brewer, Barr, Cornell, Toney, West, Washington, Yohey. Motion carried.

Council entered Closed Session at 7:50 PM.

Return to Open Session

The Town Council returned to Open Session at 8:45 PM. Mrs. West read the Certification of Proceedings certifying that, to the best of each member's knowledge, only public business matters lawfully exempted from the open meeting requirements of state law, and only such public business matters as were identified by the motion to enter closed session, were heard, discussed or considered in the Closed Session. This was seconded by Mrs. Cornell. Ayes:

Brewer, Barr, Cornell, Toney, West, Washington, Yohey. Motion carried.

Ms. Alexander said she would like to recommend Major Ray Colgan, formerly of the Prince William County Police Department as acting Chief of Police for a period of 60 days with a salary of \$7,000.00 a month. Mrs. West said she would make Ms. Alexander's recommendation in the form of a motion. Mrs. West's motion was seconded by Mrs. Cornell. Ayes: Washington, West, Toney, Cornell, Barr, Brewer, Yohey. Motion carried.

Adjournment

Mr. Brewer made a motion to adjourn with a second by Mr. Washington. On roll call the vote was unanimous. The meeting adjourned at 8:55 PM.

Submitted by:

Approved by:

Donna A. Johnson, CMC
Town Clerk

Fred E. Yohey, Jr.
Mayor