

**DUMFRIES TOWN COUNCIL
REGULAR MEETING
TUESDAY, SEPTEMBER 4, 2007**

Present: Mayor Yohey, Vice-Mayor Washington, Council Lady Via, Council Lady Bradley, Council Lady Cornell, Councilman Lopez, Councilman Brewer

Also Present: David Whitlow, Town Manager; Robert Bendall, Town Attorney; Chief Calvin Johnson, John Shaw, Director of Community Development; Cathy Lambe, Director of Community Services; Greg Tkac, Director of Public Works; Retta Ladd, Treasurer, Donna Johnson, Town Clerk; 3 citizens

Mayor Yohey called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited, followed by the Invocation given by Vice-Mayor Washington.

Citizen's Comments

Mrs. Nancy West – 3867 Cameron Street, said she had come before Council the previous week with a police question and she had received a letter from Chief Johnson in response to her inquiry and she wanted everyone to know that she appreciated his prompt response.

Mr. Walter Stringfellow – Knolls of Dumfries, complimented the crew on the great job they were doing keeping up with the green space. He said everything looked really nice over in the Knolls and he was pleased with their work.

Mayor's Comments

The Mayor said he had submitted his report but he wanted to highlight the charrette. He said a couple items the Dumfries Area Charrette would be discussing were economic growth and transportation issues. He said the Charrette was being put on by the Northern Virginia Regional Commission. There would be three consultants flying in from the West Coast and of these three, two of them were present at the last Charrette held in 1995.

Mrs. Lambe had a list of the attendees to date and went over the dates and the tentative number of people attending on each date.

Town Manager's Report

Mr. Whitlow went over several significant items in his report:

- Two meetings with Dennis Leake, Potomac Landfill, Inc., to discuss the conditional use permits.
- Participated in a conference call with representatives of the Chesapeake Bay Local Assistance Department to discuss issues regarding potential infringement on the resource protection area.
- Met with representatives of several architectural firms interested in submitting proposals for the space needs assessment. Seven proposals were received.
- Met with representatives from Springsted to discuss preliminary numbers related to the boundary adjustment feasibility analysis.
- Participated in a planning meeting of the Professional Development Committee of the Virginia Local Government Management Association as work begins on the development of the agenda for the winter and summer meetings in 2008.
- Met with the Town Center developer on several occasions to resolve issues as work continues on the project.

Treasurer's Report**Schedule of Receipts and expenditures for the month
Of August, 2007**

Old Balance	\$ 404,015.26
Plus Receipts	167,321.47
Minus Elec Transfer	
- FICA	18,706.50
- FWT	13,773.58
Minus Expenditures	243,215.62
New Balance	\$ 295,641.03

Mrs. Ladd reported that the auditors had been here the week of August 27th, and she also reported that the Requests for Proposals for new banking services were due by today.

Police Chief's Report

Chief Johnson reported that he had a quiet month due to him attending a couple of conferences. He said he had provided his report and stood prepared to answer any questions.

Mr. Brewer asked him if the radio systems in the cars would be changing. Chief Johnson said not that he was aware of.

Mrs. Via said she knew that the State Police were changing their radio system but she did not know if this would affect the Chief and our local police or not.

Mr. Bendall said the biggest thing that was going on was Nextel's re-banding system. They were requiring all police to get off from certain frequencies. He said the county was working with it and he suggested that perhaps the Chief should check with the county.

Mr. Bendall advised the Chief to check with his associate, Martin Crimm to see if he could bring him up to speed on all of this.

Mayor Yohey asked about the monthly calls for service, and the Chief informed him that he had not received anything from the county.

Director of Public Work's Report

Mr. Tkac reported that he had a very busy month. He went over a few of the items that he had submitted in his report.

Branscome paving is scheduled to begin work the week of September the 17th. He said the rain in August had caused them delay.

Mrs. Bradley wanted to know about the Street Sweeping Schedule. She said it appeared that the Knolls of Dumfries was missed on the log. She also asked how frequently each section of town was done.

Mr. Tkac told Mrs. Bradley that each section was done monthly, with the exception of Williamstown, which was done weekly on trash day.

Mr. Tkac also reported that he was working on a no parking policy. He said he had drafted a more comprehensive policy and had worked with Chief Johnson on it. He said in time it will go on to Mr. Whitlow.

Mr. Lopez wanted an update on the recent meeting the staff and Council had held with Historic Dumfries. Mr. Tkac went over the details of the meeting and said they were hopeful that monthly meetings could be conducted in the future.

Mr. Lopez also had a question about the shutters and Mr. Tkac told him that HDV had decided not to pick out the shutters. They were going to let the Town pick them out. Mr. Lopez questioned Mr. Tkac's answer and was reassured that HDV did indeed decide to allow the town to pick out the shutters. Mr. Tkac also said he hoped to have the shutters by the next Architectural Review Board meeting.

Director of Community Development's Report

Mr. Shaw had submitted his report which was in a new format. He explained that the Department of Community Development had been created in order to consolidate the functions of planning/zoning, building, and codes compliance under one department. He said the primary purpose was to create this department to promote better coordination between these functions and to establish a more effective inspection and code enforcement program for the Town. The department became effective July 1, 2007. The members of the department consist of Director of Community Development/Zoning Administrator, John Shaw, the Building Official, Linda Frye, and the Codes Compliance Officer, Pat O'Flinn. Mr. Shaw also provided a summary of responsibilities for each of these employees along with their accomplishments for the month.

Mayor Yohey complimented Mr. Shaw on the new format for his report and said he enjoyed his report very much.

Director of Community Services

Mrs. Lambe said she had submitted her report but wanted to highlight a few items. She said she was planning and organizing the *Godspeed* visit to Quantico. The *Godspeed* would be docking at Quantico on Sunday, September 23rd and departing on Tuesday, September 25th. She said the ship would be open for public access on Sunday from 2-5pm and on Monday from 11am-6pm.

Mrs. Lambe said she was also planning the Fall Festival to be held on Saturday, October 27th in Merchant Park. The event is being co-sponsored with the Dumfries-Triangle Rescue Squad.

She said she is also beginning work on the annual Holiday Parade to be held December 8th.

Ms. Lambe said she was working with the Town Manager and the Mayor for the upcoming Charrette to be held on September 13th-15th.

Town Attorney's Report

Mr. Bendall said he had no report but stood prepared to answer any questions.

Mayor Yohey asked Mr. Bendall about a noise ordinance that Fredericksburg had implemented and he had asked Mr. Bendall to look at. Mr. Bendall said he had looked at it and would put it in the proper form.

Adoption of Consent Agenda

Mrs. Bradley made a motion to adopt the consent agenda with a second by Mr. Washington. Ayes: Washington, Via, Bradley, Cornell, Lopez, Brewer, Yohey. Motion carried.

Information Items

None

Action Items**Approval of topographic survey in Whitehaven**

Mr. Tkac went over the reasons he felt a topographic survey would be beneficial in Whitehaven and gave background on the lack of proper drainage and some of the problems that were occurring.

Mr. Washington made a motion to approve the topographic survey with a second by Mrs. Cornell. Ayes: Brewer, Lopez, Cornell, Via, Washington. Nays: Bradley, Yohey. Motion carried.

Approve employment of a landscape architect to design a master plan for Garrison Park

Mr. Whitlow said he felt the best approach for examining all the issues associated with the planned uses for the park would be to utilize a consultant to prepare a plan that would encompass a master plan for the park, the preliminary design for storm water management and the recreational uses.

Mr. Washington made a motion to approve the employment of a landscape architect to design a master plan for Garrison Park. His motion was seconded by Mrs. Cornell. Ayes: Brewer, Lopez, Cornell, Bradley, Via, Washington, Yohey. Motion carried.

Approval of Alarm System and DSL telephone line for the Town Maintenance Shop.

Mr. Washington made a motion to approve the alarm system and a DSL telephone line for the town maintenance shop. Mr. Lopez wanted to know if the attorney had to approve the contract for the alarm system Mr. Bendall said he did not have to approve it. The motion was seconded by Mrs. Bradley. Ayes: Washington, Via, Cornell, Lopez, Brewer, Yohey. Abstain: Bradley. Motion carried.

Approval of use of Shaffer, Wilson, Sarver, & Gray, PC for architectural needs for Weems-Botts Museum for the fiscal year 2006

Mr. Washington made a motion to approve the use of Shaffer, Wilson, Sarver, & Gray. The motion was seconded by Mr. Brewer. Ayes: Washington, Via, Bradley, Cornell, Lopez, Brewer, Yohey. Motion carried.

Approve offer, not to exceed \$25,000.00 for residual property located at 17791 Main Street

Mr. Brewer made a motion to approve the offer for the residual property located at 17791 Main Street with a second by Mrs. Cornell. Ayes: Brewer, Lopez, Cornell, Via, Washington. Nays: Bradley, Yohey. Motion carried.

Appoint Voting and Alternative Voting Delegate for VML Annual Conference

Mrs. Bradley made a motion for Mayor Yohey to remain as the voting delegate and Vice-Mayor Washington as the alternative voting delegate. The motion was seconded by Mrs. Via. Ayes: Washington, Lopez, Cornell, Bradley, Via, Yohey. Nay: Brewer. Motion carried.

Mrs. Bradley told Mr. Tkac that his letter to PRTC was well written. Mr. Tkac said he would forward the letter to Ms. Evans at PRTC. Mr. Bendall encouraged people to call PRTC and and let them know there was a hole in their system.

Discussion Items

None

Council Members Time

Mrs. Via congratulated Mrs. Waggy for completing the CPEAV training program as a Certified Planning Commissioner. She also wished "Butch" Brawner a speedy recovery.

Mrs. Bradley also congratulated Mrs. Waggy on completing the CPEAV training program.

Mrs. Cornell wished a speedy recovery to "Butch" Brawner and she too congratulated Mrs. Waggy on becoming a Certified Planning Commissioner.

Mr. Brewer asked about the stop sign on Water Lane. He said it was a problem as it was in the line of site. He also wanted to know if anything was going on with KSI. Mr. Brewer also wanted to know what the auto shop across from Dumfries Café was doing with all of the vehicles on their property.

Mr. Tkac said he is going to check out the stop sign.

Mr. Whitlow said he had been in contact with KSI and they were supposed to get back to him the following week.

Mr. Shaw told Mr. Brewer that in regard to the auto shop, they were in violation and he had sent them a violation notice for not having their vehicles parked in the proper parking areas.

Adjournment

Mrs. Bradley made a motion to adjourn with a second by Mrs. Cornell. Ayes: Brewer, Lopez, Cornell, Bradley, Via, Washington, Yohey. Motion carried.

Meeting adjourned at 9:40PM

Submitted by:

Approved by:

Donna A. Johnson, CMC
Town Clerk

Fred E. Yohey, Jr.
Mayor

Date:_____

